

Redgrave Neighbourhood Plan

Steering Group

Minutes for meeting on Thursday 14 November 2019 at 2 Rectory Green, Redgrave

Present: Charley, Chris, John, Shirley, Jon, Janet, Andrea

	Agenda Items	Action																						
1.	Charley welcomed all to the meeting.																							
2.	The Minutes of the meeting held on 7 November 2019 were accepted.																							
3.	<p>The contents of the Boards and the size of paper used was decided upon as follows:</p> <table border="0" style="width: 100%;"> <tr><td style="padding-left: 20px;">1. What is the Neighbourhood Plan</td><td style="text-align: right;">A1</td></tr> <tr><td style="padding-left: 20px;">2. Can your Neighbourhood Plan etc</td><td style="text-align: right;">A2</td></tr> <tr><td style="padding-left: 20px;">3. Demographics x 3</td><td style="text-align: right;">A2</td></tr> <tr><td style="padding-left: 20px;">4. Vision</td><td style="text-align: right;">A2</td></tr> <tr><td style="padding-left: 20px;">5. Community x 3</td><td style="text-align: right;">A1</td></tr> <tr><td style="padding-left: 20px;">6. Built and Natural Environment x 5</td><td style="text-align: right;">A1</td></tr> <tr><td style="padding-left: 20px;">7. Business & Infrastructure x 2</td><td style="text-align: right;">A1</td></tr> <tr><td style="padding-left: 20px;">8. Have we missed anything</td><td style="text-align: right;">A2</td></tr> <tr><td style="padding-left: 20px;">9. Businesses</td><td style="text-align: right;">A2</td></tr> <tr><td style="padding-left: 20px;">10. Next Steps</td><td style="text-align: right;">A1</td></tr> <tr><td style="padding-left: 20px;">11. The Green Hut</td><td style="text-align: right;">A1</td></tr> </table> <p>Shirley will arrange for these to be printed by Gipping Press un laminated and they will be delivered to Redgrave along with the Parish Magazine. Paul Bryant has sent 2 black and white and 2 coloured maps for the exhibition.</p> <p>One of these will be for residents to mark special views and one to identify sites received from the 'Call for Sites'. There will be an A4 sheet, next to the maps, detailing the plans for the individual sites.</p> <p>Copies of the questionnaire results will be available for attendees to look at.</p> <p>Shirley will investigate the inside of All Saints to ascertain where the boards can be placed and to see if it is possible to use any wall space. There will be 3 flipcharts available and plywood from Jon.</p> <p>It is intended to set up the exhibition on the night before i.e. 29th November.</p> <p>At the exhibition strips of sticky dots and post-it notes will be handed to each attendee as they enter. They will then be directed to the demographics section first and the route around will be explained.</p> <p>Shirley will get smoked bacon from Redgrave Shop and from the butchers next to Morrisons. She and Janet will also get napkins, tomato ketchup, brown sauce, 80 tea bags and coffee, 50 round bread rolls, milk, sugar nibbles of nuts, crisps etc for Tuesday's exhibition. Charley will make scotch</p>	1. What is the Neighbourhood Plan	A1	2. Can your Neighbourhood Plan etc	A2	3. Demographics x 3	A2	4. Vision	A2	5. Community x 3	A1	6. Built and Natural Environment x 5	A1	7. Business & Infrastructure x 2	A1	8. Have we missed anything	A2	9. Businesses	A2	10. Next Steps	A1	11. The Green Hut	A1	<p>Shirley</p> <p>Shirley</p> <p>Jon</p> <p>Shirley Janet</p> <p>Charley Shirley</p>
1. What is the Neighbourhood Plan	A1																							
2. Can your Neighbourhood Plan etc	A2																							
3. Demographics x 3	A2																							
4. Vision	A2																							
5. Community x 3	A1																							
6. Built and Natural Environment x 5	A1																							
7. Business & Infrastructure x 2	A1																							
8. Have we missed anything	A2																							
9. Businesses	A2																							
10. Next Steps	A1																							
11. The Green Hut	A1																							

	eggs and Shirley will make sausage rolls for the pub exhibition. Shirley will bring foil to line trays for cooking.	
4.	Janet, Shirley, Kate and Brian have delivered leaflets, advertising the exhibitions, to every house in the village.	
5.	<p>It was decided that everyone should arrive at least half an hour before the start of each exhibition. They can then do a trial run of the boards. Helen and Kate to take around teas and coffees. Kay and Mitch to help Jon in the kitchen. Janet will email the above to let them know. Other committee members to welcome people and guide them around the boards. Andrea will be at both events to answer any questions. In between the two events Jon offered to house the boards in his garage. Different coloured dots will be used for the second event but the same boards will be used.</p>	<p>Janet</p> <p>Jon</p>
6.	<p>Call For Sites: Shirley has contacted Dave Chapman, through the technical grant, who is part of locality and a call has been set up with ACOM on Wednesday 20 November. They will then investigate the sites and report back to us by Christmas, hopefully. Chris will put the 'Call for Sites' results on the website before the exhibition.</p>	
7.	<p>Business Survey Progress: Chris and John visited Gressingham Foods and received positive feedback. Shirley and Janet visited Starwings Brewery, English Electric Bikes, Mick the Baker and Poultry Solutions on the Starwings business park. All were pleased to answer all the questions put to them. Jon has yet to meet with the Watercooler group. Charley tried to contact Redgrave Business Park without success so Shirley and Janet volunteered to visit each company in the park and get their views. Charley took the Business Survey questionnaires to write a report once the interviews have been conducted with Redgrave Business Park businesses and the Watercooler group. Before the report goes on to One Drive she will let the other members of the Committee see it for their comments.</p>	<p>Jon</p> <p>Charley</p>
8.	<p>Any Other Business: Jon attended a useful ecology planning meeting during the week. He will take all information relevant to the Neighbourhood Plan from the recommended website. Jon will research hedgerows that need replanting, local nature recovery strategies etc.</p>	
	<p>Dates of Next Meetings:</p> <p>The date of the next meeting after the exhibitions will be Thursday 12th December at 7.30 at 2 Rectory Gardens, Redgrave.</p>	