

Redgrave Neighbourhood Plan

Steering Group

Minutes for meeting on Wednesday 19 June 2019 at 2 Rectory Green, Redgrave

Present: Charley, Chris, John, Shirley, Janet, Kate, Brian

Apologies: Jon

| | Agenda Items | Action |
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| 1. | Charley welcomed all to the meeting. | |
| 2. | The Minutes of the meeting held on 5 June were accepted. Matters arising: Charley will send an email to the working forum to inform them of progress. | Charley |
| 3. | Shirley (with the assistance of Andrea) has applied for financing of £5800. This should be through within 3-4 weeks. She has also applied for technical support from AECOM. A thorough housing needs survey was done two years ago so does not need to be repeated. | |
| 4. | <p>Mark, owner of Starwings, is happy for us to have a gazebo at the Shakesbeer festival to inform visitors about the Neighbourhood Plan. Shirley will enquire about a banner to stretch across the width of the gazebo. This should have the website address on it.</p> <p>The gazebo will be manned on Thurs 11th July by Shirley and Janet, on Fri 12th July by Chris and John, on Sat 13th July by Brian and Kate and on Sun 14th July by Mike and Charley.</p> <p>Charley will ask members of the Working Forum to help out if they can. It was suggested that we order a blown-up map of the area to be displayed in the gazebo - Shirley will make enquiries. Kate and Brian will sort out a board to display it on.</p> <p>Everyone was asked to write a crib sheet of questions and answers for the event so that all are fully informed. Questions such as 'why have you chosen to live in Redgrave?' 'What do you like most about living here?' were suggested. Full notes should be taken of questions and concerns asked by villagers so that these can be addressed.</p> <p>Charley will take the flip chart to the gazebo.</p> <p>Jon and Monty are making a video of the village which will hopefully be ready for the Shakesbeer event. Shirley will talk to him about this.</p> | <p>All Shirley</p> <p>Charley Shirley Kate/ Brian</p> <p>All</p> <p>Charley Jon Shirley</p> |
| 5. | 300 flyers have been ordered. These will go in the Parish Magazine next week to every household, with some left over for the Shakesbeer gazebo. | |
| 6. | Questionnaires will be sent out after the Shakesbeer event. Kate and Brian have produced a sample questionnaire and time was spent going through each question and altering where appropriate. Janet agreed to organise the distribution and collection of the questionnaires, involving the larger group. | Janet |

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| 7. | Any Other Business Suzie Phillips is visiting the village on 3 July - it was agreed that it would be good for the steering group to meet her. It was suggested that we talk to Tim Shorten as well as Ruth and Jamie Cleaver to get ideas on how to involve younger people in the village. It was proposed that Jon do this as he knows the people involved. | Charley Jon |
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Date of Next Meeting: Monday 1 July at 7.30 at 2 Rectory Gardens