

## Redgrave Neighbourhood Plan

### Steering Group

Minutes for meeting on Wednesday 5 June 2019 at 7.30 at 2 Rectory Gardens, Redgrave

Present: Charley, Jon, Chris, John, Shirley, Janet, Kate, Brian and Andrea (consultant)

There were no apologies

	Agenda Items	Action
1.	Charley welcomed Andrea to the meeting.	
2.	Amendment to last Minutes: Charley has altered the Minutes she took, rather than Chris (as mistakenly stated in the Minutes).	Charley
3.	All agreed that the Working Forum meeting went well. Matters arising from this were discussed as agenda items arose.	
4.	<p><b>Updated Flyer</b> - it was agreed that it is difficult to conceive how the village will be in 20 years time. The Plan will need updating every three to five years with an ongoing rolling programme. The leaflet should emphasise that villagers have an influence on the future of the village.</p> <p>Chris has produced a more colourful and punchy leaflet with more relevant questions to make people consider what they think is important.</p> <p>Andrea suggested that questions be left 'open ended'.</p> <p>The flyer will be squeezed into A5. Jon will sharpen up the logo which will appear at the top.</p> <p>It was suggested that energy efficiency (thereby reducing energy costs) should be mentioned.</p> <p>The flyer will be an insert in the next Parish magazine thereby being delivered to the whole community. Jon will put an article into the magazine to arouse people's interest more and to stress that we want input from the entire community.</p> <p>Andrea suggested a printer for the leaflet in Harleston who is very reasonable - she will forward details to Shirley.</p> <p>Jon proposed making a video of the village to go on the website. He will enlist Monty's help. This would be useful to run in the background at any RNP event.</p> <p>Chris will pay a fee to stop adverts on Wordpress.</p>	<p>Jon</p> <p>Jon</p> <p>Andrea</p> <p>Jon</p> <p>Chris</p>

<p>5.</p>	<p><b>Andrea's Suggestions</b>  Andrea addressed the idea of approaching businesses in the village. She suggested that a separate business survey would be a good idea or a request for a 30 minute interview with each business to find out what issues they would expect to have and how they think the RNP would be helpful to them and how planning will be involved. This will involve businesses on Redgrave Business Park and those on the Starwings complex.  John will approach Gressingham Foods as he is the Parish Council liaison member. Jon will raise it at the Watercooler Group and find out what businesses individuals are running in the village.  A list of groups within the village will be drawn up and allocated to a member/s of the Steering Group and Working Forum to give a talk to about the RNP and to find out what their important issues are.  Andrea will think about questions to ask businesses.</p> <p>The other group we wish to fully engage with are the younger members of the village. Shirley will talk to Mark who has four young children and ask for his advice. Kate will talk her neighbours who have children to find out how we can fully involve them and raise their interest.  Andrea suggested that we could obtain census data from MSDC. LeeAnn should be able to provide a copy of the electoral roll - Shirley volunteered to contact her.  We should also get information on planning permissions granted since 2010. We should be able to get outstanding planning permissions from Jessica Fleming together with a list of any listed buildings. We should make a list of any non-designated heritage sites, local green spaces and those with public access.  Angela Bigley and John Preston could let us know of all footpaths. There is a Conservation Area appraisal available dated 2011.</p> <p>Kate and Brian will be working on the Questionnaire. Andrea suggested they put 'positives' first and ask people 'what are the aspects of Redgrave that make it important to you?' They should emphasise that it is not just development that is being looked at but community woodland, green spaces etc. Once they have a draft Kate and Brian will send it to Andrea for her comments.</p>	<p>John Jon All Andrea Shirley Kate All Shirley Kate Brian</p>
<p>6.</p>	<p><b>Allocation of Jobs</b>  As well as the allocations already noted:  Arrange for flyers to be printed (liaise with Chris who is revising the flyer)  Purchase a banner for RNP events  Arrange for the RNP to have a stall at the Shakesbeer Festival  Propose to Mitch that he does a local green spaces survey  First draft of a letter to landowners to go with the Call for Sites (landowners were identified as Heigham, Thornhill, Tophams, Llanover, the Parish Council and Suffolk Wildlife Trust but there may be more).  Andrea will liaise with Shirley over the Finances Draft Agreement. This needs to be completed and funds requested.  Charley will send an email to the larger group re what was discussed.</p>	<p>Shirley Shirley Janet Chris Andrea Charley</p>
<p>7.</p>	<p><b>Any Other Business</b>  Andrea to be given access to OneDrive</p>	<p>Jon</p>

8.	<b>Date of Next Meeting: Wednesday 19 June 2019 at 2 Rectory Gardens, Redgrave at 7.30</b>	
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