

Redgrave Neighbourhood Plan Steering Group

Minutes for Meeting held on 31 May 2019 at 7.30 pm at 2 Rectory Gardens, Redgrave

Present: Charley Denmark, John Giddings, Jon Huckle, Chris Giddings, Shirley Shepherd, Janet McGill

		Action
1.	Welcome	
2.	Minutes of the last meeting and matters arising Chris will amend as necessary and present for signing at the next meeting	Chris
3.	Call for sites/questionnaire/leaflet Janet and Shirley had worked on the above, producing all three documents. These have been sent to Andrea (consultant) for her input. They were unaware that Kate and Brian had volunteered to produce the questionnaire. Shirley will talk to Kate and send her a copy of the questionnaire as an example of the sort of questions that need to be covered. Charley will produce 8 copies of each for distribution and discussion at the Working Forum group meeting on 3 June. It was felt that all NP documents should have the logo at the top. Jon will work on this. It was decided that the 'call for sites', when finalised, should be put in the parish magazine. There was a discussion on various pieces of land that might be available and the ownership thereof. Andrea will be asked for advice as to how we contact the landowners. Jon has a GIS package for maps although Mid Suffolk should have a definitive map of the area. John will ask MSDC for this. John will put the acceptance form from MSDC on to OneDrive	Shirley Jon John John
4.	Consultant It was agreed that Andrea should be given access to OneDrive.	
5.	Working Forum meeting on Monday 3 June Charley will introduce the meeting and give a summary of the work that has been done so far, including the hiring of a consultant. Members of the working forum will be given a 'read only' link to OneDrive. Jon will send this to Charley for distribution. The working forum will be given the chance to read and comment on the Call for Sites, the leaflet and the questionnaire. It will be emphasised that participation is the key to success of the Neighbourhood Plan. Members will be asked whether they would be willing to deliver and collect questionnaires for about 14 properties.	Charley Jon

6.	Any Other Business It was agreed that we should ask Andrea for advice on how we engage the young people of the village. We will also ask Andrea for advice on how we include businesses in the village in our survey. Survey Monkey versus paper surveys - again ask Andrea for her experiences with both.	
7.	Date of next meeting Wednesday 5 June at 7.30 at 2 Rectory Gardens	