

**Minutes of Redgrave Neighbourhood Plan Steering Group**  
Held on Thursday 21 March 2019 at 2 Rectory Green, Redgrave

Those attending: Charley Denmark, Chris Giddings, Jon Huckle, John Giddings, Shirley Shepherd, Janet McGill

There were no apologies.

The meeting commenced with a presentation by Ian Poole, Neighbourhood Planning Consultant from Places4People. Ian is the consultant employed by Botesdale and Rickinghall NP group. He gave a comprehensive explanation of the whole process we will be undergoing - the pitfalls, the methods of gathering information, how to engage with the whole community, the planning procedures, proposed timetables, details of support and design guidance as well as costs. A note was made of websites Ian recommended

The group felt he was highly experienced, already knew the area, had all the valuable contacts and would be easy to work with. Ian will send us a plan and a quote for the proposed work to be undertaken.

However two other consultants will be asked to quote. Jon will contact these two. The three quotes will be presented to the Parish Council with the group's recommendation.

The meeting then continued:

1. Charley confirmed that fliers for the logo competition would be ready by the end of the week. Tony is happy to hand these out to the young people of the village on the school bus. Charley volunteered to seek out those who do not use the school bus and give them a flier. The closing date for the competition was agreed as 30 April. Chris has added a page for the logo competition to the RNP website: [redgraveneighbourhoodplan.wordpress.com](http://redgraveneighbourhoodplan.wordpress.com). Charley is creating a Facebook page for the logo competition.
2. Suggestions were made for improving the vision statement but it was felt that this would evolve as the Plan progresses.
3. Charley will be contacting Suzie Phillips of Llanover to arrange a meeting to discuss our progress with the Neighbourhood Plan.
4. Chris has put a link to the NP website on the Parish Council website. Chris will manage the content of the RNP website. OneDrive is up and running. Shirley will migrate the content of Dropbox to it.
5. Jon has set himself up to communicate as [redgraveneighbourhoodplan@gmail.com](mailto:redgraveneighbourhoodplan@gmail.com). Charley, Shirley, Janet and John will also do so.
6. Charley has contacted Jamie Cleaver but has yet to receive a reply to her email.
7. The next move will be to complete the 'Expression of Interest' form.

The date of the next meeting is 4<sup>th</sup> April at 7.30 at 2 Rectory Green